

Date of Hire: _____

Date of signature: _____

Group Facilitator

Title: Group Facilitator

Department: Oregon Trail Recovery

Reports to: Clinical Director

Duties and Responsibilities:

- Ability to run 5-11 groups a week
- Ability to run groups with a primary focus of Seeking Safety Curriculum
- Under the supervision of the Clinical Director, must be able to write complete and comprehensive notes in client charts to reflect what is discussed in groups and how the groups relate to their individual treatment plan.
- Represent Oregon Trail Recovery services to various audiences to ensure consistent knowledge about services, processes and participation.
- Ability to facilitate one on one therapy if needed

Skills and Abilities

- Manage therapeutic milieu.
- Knowledge of group counseling, and trauma informed practices
- Knowledge of de-escalation methods, or ability to be trained.
- Ability to use EMR system, or ability to be trained.
- Must have good time management skills
- Must be able to function in a team setting, be flexible in attitude, and desire to work with individuals seeking recovery.
- Ability to understand and follow oral directions.
- Work with a diverse population
- Knowledge of Wellbriety Movement

Minimum Qualifications

- Completed certificate/degree program in addiction counseling or equivalent
- Current, active CADCI
- Two years freedom from chemical use problems
- Experience in running groups with a focus on Native American Culture
- Must pass a pre-employment drug screen, background check.
- Ability to climb stairs several times a day.
- Must adhere to agency's non-discrimination policy.
- Ability to effectively interact with co-workers and clients with diverse backgrounds, including but not limited to; religious views, political affiliation, cultural background, life-style, sexual orientation, gender identification...

Employee Signature: _____

Employee Name: _____

Supervisor Signature: _____

Supervisor Name: _____